

[Your Company Logo]

Company Name

Street Address, City, State ZIP

Phone · Email · Website

License #: _____ · Insured: General Liability

SERVICE AGREEMENT

Agreement #: _____

Start date: _____

Agreement type: ☐ Recurring ☐ One-time**BILL TO**

Name: _____

Address: _____

Phone: _____

Email: _____

PROPERTY / BODIES OF WATER

Property address: _____

Bodies of water covered:

☐ Pool — volume _____ gal, surface _____☐ Spa ☐ Hot tub**Service terms**

Term	Detail
Visit frequency	☐ Weekly ☐ Bi-weekly ☐ Monthly Day of week: _____
Services included	☐ Skim & brush ☐ Filter check ☐ Chemical readings ☐ Other: _____
Services billed separately	Equipment repair, green-to-clean, salt cell service (write in others): _____
Monthly rate	\$_____, billed ☐ monthly in advance ☐ monthly in arrears
Rate change notice	_____ days advance written notice before any rate change takes effect
Pause / seasonal closure	_____ days notice required; no charge while paused
Cancellation notice	_____ days written notice by either party
Access requirements	Gate code / pet notice / equipment pad location: _____

Terms and conditions

1. This agreement covers the services and bodies of water listed above at the property address on file. Additional pools, spas or hot tubs added later require an updated agreement and rate.
2. Customer is responsible for providing safe access to all serviced equipment (gates, pool areas, equipment pads) during the agreed service window.
3. Chemical readings are recorded as measured at each visit; this agreement does not include dosing recommendations. Customer is responsible for consulting a qualified professional for chemical treatment decisions beyond routine maintenance covered here.
4. Weather delays: visits may be rescheduled at no additional cost due to unsafe working conditions (lightning, flooding, extreme weather). We will notify the customer of any rescheduled visit.
5. Equipment repairs or work outside the scope of routine service described above will be quoted separately before work begins.
6. [Company Name] carries general liability insurance. A Certificate of Insurance (COI) is available on request.
7. Either party may cancel this agreement with the written notice period stated above. Amounts owed for service already performed remain due.

Customer signature: _____ Date: _____

(signature)

[Company Name] representative: _____ Date: _____

(signature)

[Company Name] · [Phone] · [Email] · [Website] · License #: [_____]

Free template provided by PoolTechDesk (pooltechdesk.com) — pool service software for recurring routes, chemical readings, service reports and mobile invoicing. This document is a neutral, fillable template for any pool service company to use, and does

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